



**RED AREA:** Safe area for text and graphics. Due to movement during production, all text and graphics should be at least 1/8" away from the edge of the card.

BLEEDS/BLUE AREA: If you want your artwork to extend to the edge of the card, a bleed of 1/8" must be used.

# **General Guidelines**

### Resolution

All images used in your art file should be at least 300 dpi.

### Bleed

If you want your artwork to extend to the edge of the card, a bleed of 1/8" must be used.

### Fonts

Create all fonts to outlines.

### Full Color

Art files should be saved in CMYK.

### Spot Color

Must receive VECTOR EPS artwork. Art files should be submitted in PMS colors with PMS numbers provided. (Pantone Solid Coated Colors)

## File Formats

.ai, .eps, .pdf, .psd, .tif, .jpg, .png

# NOTE: Please remove trim lines from final artwork.